

## **Warrior Writers Communications Intern**

Warrior Writers is a grassroots national organization based out of Philadelphia dedicated to supporting veterans. Warrior Writers' mission is to provide a creative community for artistic expression amongst veterans to aid in healing and to raise awareness about veterans' issues. By providing a supportive and expressive community, Warrior Writers helps veterans with the difficult transition back into civilian life, using the cathartic art-making process. Warrior Writers hosts writing and artistic workshops where veterans come together to make works that address their experiences in the military and overseas. These works are compiled and showcased through books, performances and exhibits that provide a lens into the hearts of those who have experienced war and to educate the public about veterans' experiences. Through Warrior Writers, veterans reflect on their experiences, share their thoughts and creative works, are empowered as artists. For more details see [www.warriorwriters.org](http://www.warriorwriters.org)

Warrior Writers is seeking a Communications Intern who will support the daily operations of the organization and spread the message and mission of Warrior Writers effectively through all aspects of media outreach (traditional and new/social).

### Abilities required

- Must be responsible, motivated, capable of independent work, and eager to support veterans.
- Excellent verbal and written communication skills and prioritizing; ability to work on multiple projects
- Time management and commitment to meeting deadlines

### Summary of essential job functions

- Develop organizational communications in the form of traditional and social/new media
- Maintain correspondence/communication between current and prospective audiences (vets, universities, art organizations, donors, etc.) through the newsletter, direct mail, and social media
- Collaborate with team members (Director, selected Steering Committee members, Webmaster, etc.) to create strategic external outreach plan to gain members and increase awareness of the organization through special events, community gatherings, workshops, fundraisers, etc.
- Maintain correspondence with Media Intern and Webmaster for content for website, social media outlets, etc.
- Draft and send out newsletters through Mailchimp

To apply: Send resume, cover letter, 3 writing samples and 2 references to [info@warriorwriters.org](mailto:info@warriorwriters.org)  
Submit asap,

Internship Dates: Flexible. Hours: 10 per week